

Church of the Resurrection

**Winterfest Holiday Craft Show
VENDOR/CRAFTER CONTRACT**

Name: _____

Vendor Show Name: _____

Address: _____

Phone: Day _____ **Evening** _____ **Cell** _____

Email: _____

Price Range of Items to be Sold: \$ _____ to \$ _____

Description of Items to be Sold: _____

Number of Spaces Requested: _____ *(spaces approx. 6'x 6' each)*

Do you need tables provided? _____ *(one per space)*

Do you need electricity? _____ **No** _____ **Yes***

**If yes, electricity is limited & provided on a first come basis. The \$10 fee will be used to defray cost to the church & encourage conservation of resources.*

Terms and Conditions

We will make every effort to limit the number of vendors/crafters selling any particular items(s), especially when those vendors'/crafters' sales are comprised of those items exclusively.

Set-up is the responsibility of each vendor/crafter. Vendors/Crafters are encouraged to be creative with their marketing and set-up racks, displays, equipment etc.

Security will be provided during the event and every effort will be made to safeguard your items from shoplifters. All tables must be supervised by vendors/crafters at all times during the event. Security will be provided Thursday after set-up and during the closed hours. The Church will not be responsible for theft or damage.

At the close of the event, vendors/crafters must remove their materials promptly and leave the space as it was received. Trash may be placed in the dumpster outside in the parking lot.

Refunds will not be guaranteed for a cancellation by the vendor. Refunds will only be issued if we can resell your space for full value, prior to the start of the event.

VENDORS/CRAFTERS NEED TO DONATE ONE ITEM (valued at \$25 or more) OR THE CASH EQUIVALENT TO THE GENERAL CRAFTER RAFFLE. PLEASE INCLUDE A BUSINESS CARD ALONG WITH YOUR DONATED ITEM

I ACCEPT THE TERMS AND CONDITIONS ABOVE. I HAVE ENCLOSED A CHECK MADE PAYABLE TO CHURCH OF THE RESURRECTION FOR THE AMOUNT OF SPACE(S) AND HAVE NOTED ANY REQUIRMENTS (tables, electricity, etc.) ON THIS FORM.

Signature _____ **Date** _____

Mail Contract & Payment to:

Phyllis Bottegal 15815 Laughlin Lane, Silver Spring, MD 20906, (301) 260-1528

Please make checks payable to: Church of the Resurrection