



Guide for promotion and registration

Jubilarian Mass for Married Couples
Archdiocese of Washington Office for Family Life



PLEASE READ THOROUGHLY THE COMPLETE DOCUMENT.

Publicizing and Collecting Information:

Beginning now and through February, March and April, announce the Jubilarian Celebration in your parish bulletin, announcements, etc. (see sample announcement below). Have Jubilarian couples call the parish office with their information or make sufficient copies of the form that is provided to collect information in the back of Church after Masses.

Sample Pulpit Announcement:

2019 Annual Jubilarian Mass

The annual Jubilarian Celebration of marriage honoring couples married 25, 30, 35, 40, 45, 50 and 51+ years will be held Sunday, June 23, 2019 at 2:00pm at the Basilica of the National Shrine of the Immaculate Conception. Please call the parish office or use the sign up forms in the back of Church to register. Names of jubilarians need to be turned in to the parish office by Friday, April 26.

Sample Bulletin Announcement:

2019 Annual Jubilarian Mass

The annual Jubilarian Mass honoring couples married 25, 30, 35, 40, 45, 50 and 51+ years will be held Sunday, June 23, 2019 at 2:00pm at the Basilica of the National Shrine of the Immaculate Conception. Please call the parish office or use the sign-up forms in the back of church to register. Names of jubilarians need to be turned in to the parish office by Friday, April 26.

Spanish:

Misa Anual de Jubileo Matrimonial 2019

La misa anual para celebrar a las parejas que están conmemorando 25, 30, 35, 40, 45, 50 o más años de matrimonio será el domingo 23 de junio del 2019 a las 2:00pm, en la Basílica de la Inmaculada Concepción en Washington. Para inscribirse por favor llame a la oficina parroquial o use la solicitud de inscripción ubicadas a la entrada de la iglesia. Todas las parejas que desean participar tienen que entregar su inscripción en la oficina parroquial antes del viernes 26 de abril.

Verify the spelling of the couple's name and accuracy of the information provided by the couple.

Step-by-step Instructions for Online Registration: (Must be completed by April 26)

Click on or copy the following link in your browser: <https://s.zoomerang.com/r/2019adwjubilarianmass>, or

Go to <http://www.adw.org/parish-offices/> and enter username (**parish**) and password (**briefings**). No capital letters. Click on **2019 Online Registration Jubilarian Mass**.

Note: You will be able to register 10 couples at a time. If you need to register more than 10 couples or add additional names at a later date, simply complete another form. All previously, entered information will have been saved.

*** Please do not have couples call or register with the Office for Family Life directly!**

We only take names from parishes via the online registration.

*** All the questions are mandatory. Please make sure that the question regarding attending the Mass is checked. In order to ensure adequate seating, we will need to know if the couple is attending the Mass.**

*** The deadline for receiving registrations from parishes is Friday, April 26, 2019.** Once we receive the Jubilarian's names, the Office of Family Life sends out an official invitation which gives couples a chance to make any necessary corrections. Couples registered after the deadline will be accepted, but will not receive an invitation and their names will not appear in the Jubilarian program due to printing deadlines.

*** If you experience any difficulty in the web registration, please contact Kena at events@adw.org or 301-853-5337.**

Thank you for your time and effort in gathering and submitting this information!



Checklist for Web Registration
Jubilarian Mass for Married Couples
Archdiocese of Washington Office for Family Life



PLEASE READ THOROUGHLY THE COMPLETE DOCUMENT.

1. Announce the Jubilarian Celebration in your parish bulletin, announcements, etc. as early as possible. Have Jubilarian couples call the parish office with their information or make sufficient copies of the form that is provided to collect information in the back of church after Masses.
2. **Please do not have couples call or register with the Office for Family Life directly!** We only take names from parishes via the online registration.
3. Verify the spelling of the couple's name and accuracy of the information provided by the couple.
4. To register please use one of the following options:

Click on, or

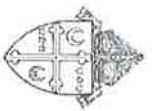
Copy the following link in your browser: <https://s.zoomerang.com/r/2019adwjubilarianmass> or

Go to <http://www.adw.org/parish-offices/> - Enter username (**parish**) and password (**briefings**); scroll down and click on **2019 Online Registration Jubilarian Mass** link.
5. You will be able to register 10 couples at a time. If you need to register more than 10 couples or add additional names at a later date, simply complete another form. All previously entered information will have been saved.
6. **The deadline for receiving names is Friday, April 26, 2019.** Couples registered after April 26 will be accepted, but may not appear in the Jubilarian program due to printing deadlines. Once we receive the Jubilarian's names, the Office of Family Life sends out an official invitation which gives couples a chance to make any necessary corrections. The program will be sent for printing on May 24.

Please note:

- The Jubilarian celebration is for couples married 25, 30, 35, 40, 45, 50, and 51+ years.
- The questions in the online registration are exactly the same as in the paper registration. Please be sure to check the box if the couple will be attending or not attending the celebration.
- If you experience any difficulty in the web registration, please call 301-853-5337.
- Invitations will be sent to all Jubilarians whose names are received before the deadline of April 26, 2019. Certificates will be handed out after the ceremony. All certificates not picked up at the ceremony will be mailed following the celebration.

Thank you for your time and effort in gathering and submitting this information!



ARCHDIOCESE OF WASHINGTON

JUBILARIAN MASS FOR MARRIED COUPLES
REGISTRATION FORM

The Annual Jubilarian Mass will be held Sunday, June 23, 2019 at 2:00 pm, at the Basilica of the National Shrine of The Immaculate Conception honoring couples celebrating **25, 30, 35, 40, 45, 50 or more years of marriage**. Personalized certificates will be distributed after the Mass. *Please complete and return this form to your parish office by April 26.*

Print clearly the name of the couple, as it will appear on the certificate in one of the following formats. **Please use proper names, no nicknames.**

Mr. and Mrs. John Smith OR John and Jane Smith

Re-write couple's last name:

Number of years married (please circle)

25 30 35 40 45 50

If more than 50 years, please specify: _____ yrs

Address:

Street:	
Apt. #	
City:	State:
Zip:	Phone:
Email:	

Attending the Jubilarian Mass:

Yes
No, please mail the certificate to the address above

? Would you like to receive your certificate in Spanish. _____ Yes



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Print clearly the name of the couple, as it will appear on the certificate in one of the following formats. **Please use proper names, no nicknames.**

Mr. and Mrs. John Smith OR John and Jane Smith

Re-write couple's last name:

Number of years married (please circle)

25 30 35 40 45 50

If more than 50 years, please specify: _____ yrs

Address:

Street:	
Apt. #	
City:	State:
Zip:	Phone:
Email:	

Attending the Jubilarian Mass:

Yes
No, please mail the certificate to the address above

? Would you like to receive your certificate in Spanish. _____ Yes



ARQUIDIOCESIS DE WASHINGTON

MISA DE JUBILEO PARA MATRIMONIOS
FORMA DE INSCRIPCIÓN

El Domingo 23 de junio, 2019 a las 2:00 p.m., se celebrará la Misa Anual de Jubileo en la Basílica Nacional de la Inmaculada Concepción para honrar a las parejas que celebran sus **25, 30, 35, 40, 45, 50 o más años de matrimonio**. Los Certificados personalizados serán distribuidos al final de la Misa. *Por favor complete esta forma y entréguela en la oficina parroquial antes del 26 de abril.*

Escriba los nombres de la pareja de la manera en que quiera que sean escritos en el certificado (**por favor no use diminutivos**), por ejemplo:

Luis y María Guzmán -- ó -- Luis Guzmán y María García de Guzmán

--

Escriba nuevamente el apellido de la pareja:

--

Número de años casados por la Iglesia (Indique el número con un círculo)

25 30 35 40 45 50

¿Más de 50? Por favor especifique: _____ años

Domicilio:

Calle:

Apt. #

Ciudad:

Estado:

Código postal: Teléfono:

Email:

Asistirá a la Misa:

Si

No, favor enviar el certificado por correo a mi domicilio



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Luis y María Guzmán -- ó -- Luis Guzmán y María García de Guzmán

--

Escriba nuevamente el apellido de la pareja:

--

Número de años casados por la Iglesia (Indique el número con un círculo)

25 30 35 40 45 50

¿Más de 50? Por favor especifique: _____ años

Domicilio:

Calle:

Apt. #

Ciudad:

Estado:

Código postal: Teléfono:

Email:

Asistirá a la Misa:

Si

No, favor enviar el certificado por correo a mi domicilio